

IT Department Update

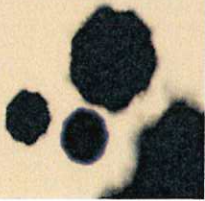
- Farragut Tax System Progress Report
- Google Cloud Implementation
- KnowBe4 – Security Awareness Program
- Social Media Policy and Training

Farragut NCPTS Update

- Old data is currently being converted into new format
- Taking longer than planned due to old system limitations
 - Old system (Elite) was made in the 1980's with mainframe technology
 - System is no longer supported by IBM
 - Very few people still know how to program in this format
- Security concerns with old system
- Corrinne and myself are acting as the Project Managers

Google Cloud



- Connect – Email, Calendar and Instant Messaging
 - Create – Full Office Suite and Intranet
 - Access – Google Drive (Cloud) and Search
 - Control – Vault and Mobile Device Management
- 

Google Cloud - Connect

- Email
 - Current system plagued with issues
 - 99.9% Uptime with Google
 - Global contact list
 - Synchs across all devices – web based or can use program
- Calendar
 - Shared with all users
 - Meetings created via email auto added to calendar
 - Reminders via mobile devices and console

Google Cloud - Create

- Full Office Suite
 - Word Processor, Spreadsheets, Presentation Software
 - Available on all devices – Mobile and Desktop
 - Collaborate on files with multiple people
- Google Sites
 - County Intranet – each department with internal webpage
 - Can share news, policies, calendars and frequently used files
 - Only accessible by County Employees
- Google Forms
 - Custom forms can be created for internal or external use

Google Cloud - Access

- Google Drive – Cloud Storage
 - Files are automatically backed up to cloud
 - Backed up on multiple servers in different geographical areas
 - Available across all devices including mobile
 - Can be shared with other users, even outside of our organization
 - Unlimited Storage
- Google Cloud Search
 - Google's powerful search engine used internally
 - Search for files containing key words
 - Search for emails using multiple variables

Google Cloud - Control

- Admin Panel
 - Manage users, devices and security settings
 - Different departments have different standards
 - HIPAA compliant security protocols
 - Rules to make sure no PHI is transmitted unencrypted
- Mobile Device Management
 - County phones and tablets can be tracked and wiped if lost
 - Security policies in place for each device based on department
- Google Vault
 - Archives all emails for FOIA requests (required by state)
 - Easily search for and export information as needed

KnowBe4 Security Awareness Program

- Anti-virus programs can only stop so much
- User errors account for most system compromises
- KnowBe4 allows us to send phishing emails to our users
 - Users that click on them are tracked and can be assigned training
 - Point out common traits of phishing emails and how to spot them
- Comes with over 200 training modules on a variety of topics
- Ransomware Insurance
 - Once all users complete training, KnowBe4 will pay up to \$1000 if we are infected
- Test fails drop from around 10% to under 1% after one year of program

Social Media Policy and Training

- Kris, Tammy and myself are reviewing the current policies
 - Guidance from Travelers Insurance
 - Comparing other County's policies to ours
- Creating a training schedule on policies for all employees
 - Need to keep employees aware of our policies
 - Highlight policies each month via newsletter
- Make personnel policy digital
 - Will be searchable and make accessing it easier for everyone
 - Will be put on the new Google Sites intranet

Future IT Projects

- Redesigning the county network into one complete system
 - Currently each department is on its own network
 - Combining them will allow better security control
- Combine all department servers into one central server
 - Using virtual servers will cut cost by only needing to maintain one
 - Allows easy backup of systems to onsite backup and cloud based
- Implement disaster recovery plan
- Review all current Centurylink plans and cut costs
- Tri-County fiber for Hyde County

HYDE COUNTY DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT

BILL RICH – DIRECTOR

. REPORTS DIRECTLY TO COUNTY MANAGER

. Contract employee \$4,000.00 per month plus travel

. No county benefits such as retirement, health insurance, workman's comp, vacation or sick leave.

. Would begin employment 8/01/2018 and continue for 2 years unless asked to leave sooner for any reason giving 90 day notice.

. Responsibilities:

A: County Land Sales (all existing and future foreclosures)

B: Administrator of the Revolving Loan Fund

C: Assist the County Manager with Economic Development and Planning

D: Continue as a conduit between the County and State and Federal Government

E: Continue to represent Hyde County on the RPO and as a conduit with the NCDOT and ferry division

F: Continue to serve in my role as vice-chair of both the Albemarle Regional Health Committee and the Partnership for the Sounds.

G: Continue to serve as a board member of the Beaufort Hyde Community Foundation, the UNC School of Government Foundation, Chairman of the Mattamuskeet Waterways and board member NC Catch.

My plan would be to be headquartered in Ocracoke and attend BOC meetings from there. I will not punch a clock but will fulfill all requirements listed above. I will be available to help Kris in her final transition as County Manager and would also be available to serve as interim manager if something were to happen to Kris. I see this as a win/win for the county in that at the end of the day you end up with the same team you have today but in different roles and a cost savings of about 50k a year prior to

any additional raise for Kris. This also allows me to stay involved with the parts of my job I enjoy the most but also allows be to be at home more on Ocracoke with my wife Jennifer.

Bill Rich

From: Randolph Latimore <rlatimore@hyde.k12.nc.us>
Sent: Monday, October 9, 2017 4:37 PM
To: Hyde County Manager Bill Rich
Subject: RE: Lot 13

You are welcome. Have a good evening.

Regards,
Randolph

On Oct 9, 2017 3:19 PM, "Bill Rich" <brich@hydecountync.gov> wrote:

Thank you for your timely response Dr. Latimore. I will inform my Commissioners.

Bill

From: Randolph Latimore [mailto:rlatimore@hyde.k12.nc.us]
Sent: Monday, October 9, 2017 1:33 PM
To: Bill Rich
Subject: Re: Lot 13

Good afternoon Mr. Rich,

I trust that you have had a great start to yet another busy week.

The purpose of this email is to inform you of the decision of the Hyde County Board of Education relating to Lot 13 on Ocracoke Island that has been declared surplus property by the County of Hyde and offered to the Hyde County Board of Education. Please be advised that at its meeting on October 3, 2017 the Board discussed the offer by the County of Hyde to acquire the property. After discussion, the Board decided not to move forward in accepting Lot 13. The Board was unsure of cost involved in bringing the property up to standard and in light of additional potential increases in operational costs felt that it was fiscally prudent not to move forward at this time.

Thank you on behalf of the Hyde County Board of Education for bringing this offer to the attention of the Board. Please feel free to let me know of any additional questions that you may have.

With kind regards,

Randolph

On Thu, Sep 28, 2017 at 10:52 AM, Randolph Latimore <rlatimore@hyde.k12.nc.us> wrote:

Good morning,

I will let my Board know next Tuesday about the December date. Thanks for letting me know.

Randolph

On Thu, Sep 28, 2017 at 10:08 AM, Bill Rich <brich@hydecountync.gov> wrote:

Randolph,

I would like to come to some understanding by our December 4th BOC meeting if that sounds fair to you.

Bill

From: Randolph Latimore [mailto:rlatimore@hyde.k12.nc.us]

Sent: Wednesday, September 27, 2017 8:36 PM

To: Hyde County Manager Bill Rich

Cc: Tom Pahl; Earl Pugh; Kris Noble; Fred Holscher

Subject: RE: Lot 13

Bill,

Thank you for your response. I will share with the Board if Education members and as warranted provide you with additional updates. Is this a time sensitive decision on the part of my Board?

Regards,

Randolph

On Sep 27, 2017 7:47 PM, "Bill Rich" <brich@hydecountync.gov> wrote:

Good evening Randolph,

I would imagine if we deeded the property to the School Board they would have all responsibility of ownership including whatever deed restrictions are passed on with title regarding future drainage and access rights over, under and across the property. We met with the Ocracoke Mosquito Control Board and they said they would upon request of the owner take responsibility and cost for filling the existing pond on the property while at the same time making sure that all the existing drainage into and out of the pond be functional. I do not know what the engineering challenges are or what the consequences would be to any future improvement you might make on the property nor do I know what future costs or obligation you might have as a result of your ownership and how that relates to deed and drainage rights. The County's plan was to pass the property on as is where is.

Randolph please let me know if I can be of any additional assistance. Thanks.

Bill

From: Randolph Latimore [mailto:rlatimore@hyde.k12.nc.us]
Sent: Wednesday, September 27, 2017 1:02 PM
To: Hyde County Manager Bill Rich
Subject: Lot 13

Good afternoon Bill,

Please give me a summary of just what the responsibility will be of the Board of Education if it moves to acquire Lot 13. I recall that you mentioned that drainage and tile work that would have to be done would not be a cost to the school system. You also mentioned about the possibility of a joint use agreement.

The Board will be at Ocracoke on October 3 and will be discussing Lot 13 and how the school system may use it since it adjoins the Ocracoke School property. The Board will also more than likely look at the property, weather permitting.

Thank you for any additional clarifying information that you are in the position to provide.

Regards,

Randolph

--

Dr. Randolph H. Latimore, Sr.

Superintendent

Hyde County Schools

1430 Main Street

PO Box 217

Swan Quarter, NC 27885

P (252) 926 - 3281

F (252) 926 - 3083



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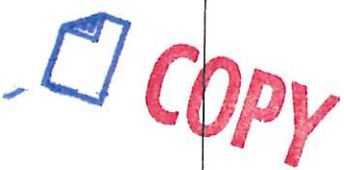
REPUBLIC SERVICES, INC.

No. 7266809

Check Date: 10/6/17

COUNTY OF HYDE, 30 OYSTER CREEK RD, SWAN QUARTER NC 27885

Vendor Number: 999263470

INVOICE	DATE	DESCRIPTION	GROSS AMOUNT	DISCOUNT	NET AMOUNT
083117 OTV County of Hyde 30 Oyster Creek Rd Swan Quarter NC 27885 FedEx# 331998762	08/31/2017	OTV	\$61,782.94	\$0.00	\$61,782.94
					
TOTALS:			\$61,782.94	\$0.00	\$61,782.94

Detach at Perforation Before Depositing Check

Page 1 of 1

THIS IS A WATERMARKED PAPER - DO NOT ACCEPT WITHOUT NOTING WATERMARK - HOLD TO LIGHT TO VERIFY WATERMARK

REPUBLIC SERVICES, INC.

BANK OF AMERICA

Check Date

Number

C/O AWIN MGMT INC
C/O ALLIED WASTE SERVICES
18500 N. ALLIED WAY
PHOENIX, AZ 85054

52-153-112

10/06/2017

7266809

PAY *Sixty One Thousand Seven Hundred Eighty Two and 94/100 Dollars*

Amount
\$ ****61,782.94

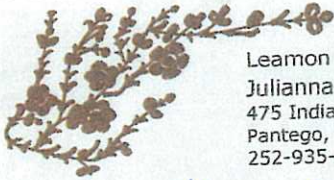
Void After 180 Days

PAY TO THE ORDER OF
COUNTY OF HYDE
30 OYSTER CREEK RD
SWAN QUARTER NC 27885

Marsha A. Lacy
VP, Treasurer

⑈0007266809⑈ ⑈011201539⑈ 80231000⑈

Security Features Included FD Details on back



Leamon Harding Allen III
Julianna Dunbar Allen
475 Indian Run Road
Pantego, NC 27860
252-935-5513

2342

66-258/531

Oct 10 - 17

Date

Pay to the
Order of

Hyde County

\$ 18,200

eighteen thousand and two hundred

Dollars



Security
Features
Details on
Back.

Southern Bank & Trust
Belhaven, NC 27810

For

Land

Leamon Allen III

MP

⑆053102586⑆5127185810⑈ 2342



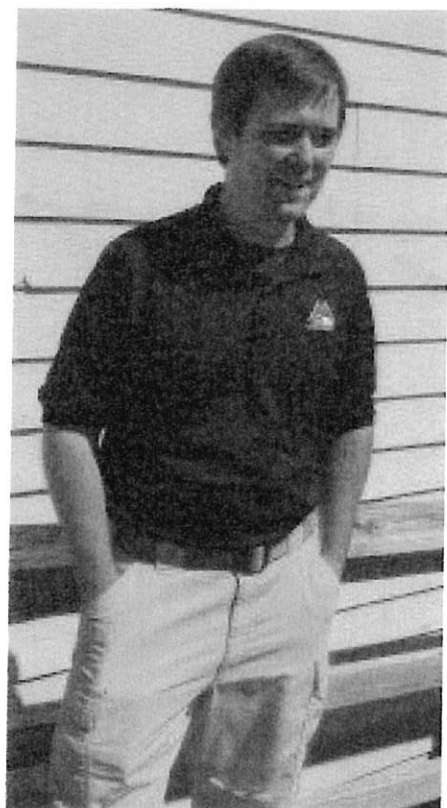
WEDNESDAY, OCTOBER 11TH, 2017



THE COMMUNITY NEWSPAPER OF OCRACOKE, NORTH CAROLINA, SINCE 1999

Hyde County Emergency Services Director deployed to Puerto Rico

ON OCTOBER 10, 2017 • ([LEAVE A COMMENT](#))



For Ocracoke news, click [here](#).

(<http://ocracokeobserver.com>)

Hyde County Emergency Services Director Justin Gibbs is on his way to Puerto Rico to help with the Hurricane Maria recovery efforts.

Gibbs is part of a 10-person incident management team composed of local and state emergency management officials that left Tuesday morning from Raleigh for a two-week stay, according to a Hyde County press release.

Hyde County Emergency
Management Director Justin
Gibbs outside the Ocracoke
Community Center. Photo: P.
Vankevich

Hurricane Maria—at its peak a Category 5
storm—devastated many islands, and struck
Puerto Rico Sept. 20 as a high-end Category
4.

A 10-year employee with the county who has
guided Hyde through multiple tropical storm and hurricane recovery efforts,
Gibbs will serve as a resource unit leader supporting the Puerto Rico
Emergency Management Agency's Emergency Operations Center.

Gibbs was asked by the state deputy director of Emergency Management to
join the team, said Hyde County Manager Bill Rich.

"He is so excited for being asked and being able to go," Rich said. "He's a
power house to agree to go. He has to leave his family and baby. We're
proud of him."

The team will join other North Carolina assistance already there, including
200 N.C. National Guard troops, and will assist with management, direction,
control and coordination of response and recovery actions with local,
state/territorial and federal levels of government, and coordination of public
information.

"That team he's with is definitely the A-team," Rich said. "He'll come back
stronger just with this experience."

Puerto Rico requested help from North Carolina through the Emergency
Management Assistance Compact, which helps coordinate relief for disaster-
stricken states and U.S. territories. The requesting territory (Puerto Rico in
this case) fully reimburses the assisting state for the total costs incurred. All
resources are coordinated between state emergency management agencies.

The EMAC system was developed by state governors following Hurricane Andrew in 1992 when critical resources were needed by the state of Florida

“Our hearts go out to the people of Puerto Rico and others working to clean up and rebuild from this year’s hurricanes,” said Governor Roy Cooper.

“Experience has taught us how devastating hurricanes can be, and we’re fortunate to have strong teams of experienced professionals available to help Puerto Rico with its recovery.”

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 6, 2017
Presenter: Jan Moore, Senior Tar Heel Legislature Delegate
Attachment: No

ITEM TITLE: SENIOR TAR HEEL LEGISLATURE UPDATE

SUMMARY: Hyde County NC Senior Tar Heel Legislature Delegate Jan Moore will present report on the October 3-4, 2017 STHL meeting in Chapel Hill.

RECOMMEND: Discussion.

Motion Made By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 6, 2017
Presenter: Meredith Nicholson – Chairman, Hyde County ABC Board
Attachment: Yes – 3 pages from 06/30/17 FYE audit report

ITEM TITLE: Hyde County ABC Board Update

SUMMARY: General financial update; Report on annual audit for FYE 06/30/17; Profit distribution

RECOMMEND: RECEIVE INFORMATION

Motion Made By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

County of Hyde ABC Board
(A Component Unit of the County of Hyde)
Statements of Net Position
as of June 30, 2017
and June 30, 2016

<u>Assets</u>	<u>2017</u>	<u>2016</u>
Current Assets		
Cash and Cash Equivalents in Banks, Interest Bearing	\$ 108 371	\$ 141 182
Inventories	80 121	75 974
Prepaid Expenses	2 474	1 636
Total Current Assets	<u>190 966</u>	<u>218 792</u>
Non-current Assets		
Net Pension Asset	-	697
Property and Equipment	48 213	48 213
Less Accumulated Depreciation	45 988	42 220
Property and Equipment (net)	<u>2 225</u>	<u>5 993</u>
Total Non-Current Assets	<u>2 225</u>	<u>6 690</u>
<u>Total Assets</u>	<u>193 191</u>	<u>225 482</u>
<u>Deferred Outflows of Resources</u>	<u>11 422</u>	<u>3 269</u>
<u>Liabilities</u>		
Current Liabilities		
Accounts Payable	1 927	68 315
Taxes Payable	26 939	24 792
Liquor Sales Tax Payable	4 411	4 219
Accrued Payroll	1 755	2 003
Payroll Taxes Payable	1 892	423
Distributions Payable	25 140	4 915
Current Portion of Long-Term Debt	-	1 587
Operating Loan (Related Party, See Note 5)	-	14 130
Total Current Liabilities	<u>62 064</u>	<u>120 384</u>
Non-Current Liabilities		
Note Payable Less Current Portion	-	-
Net Pension Liability	8 065	2 513
Total Non-Current Liabilities	<u>8 065</u>	<u>2 513</u>
<u>Total Liabilities</u>	<u>70 129</u>	<u>122 897</u>
<u>Deferred Inflows of Resources</u>	<u>577</u>	<u>-</u>
<u>Net Position</u>		
Net Investment in Capital Assets	2 225	4 406
Restricted for:		
Capital Improvements	-	-
Working Capital	24 136	95 845
Unrestricted	107 546	5 603
<u>Total Net Position</u>	<u>\$ 133 907</u>	<u>\$ 105 854</u>

The accompanying notes are an integral part of the financial statements.

County of Hyde ABC Board
(A Component Unit of the County of Hyde)
Statements of Revenues, Expenses and Changes in Net Position
For the Years Ended June 30, 2017
and June 30, 2016

	<u>2017</u>	<u>Percent</u>	<u>2016</u>	<u>Percent</u>
<u>Operating Revenue</u>				
Liquor Sales – Regular	\$ 558 057	67.31%	\$ 548 025	67.27%
Mixed Beverage Sales	<u>270 983</u>	<u>32.69%</u>	<u>266 603</u>	<u>32.73%</u>
Total Gross Sales	<u>829 040</u>	<u>100.00%</u>	<u>814 628</u>	<u>100.00%</u>
<u>Deduct Taxes on Gross Sales</u>				
State Excise Tax	173 373	20.91%	170 743	20.96%
Rehabilitation Tax	2 203	.27%	2 144	.26%
Mixed Beverage Tax NCDR	23 574	2.84%	23 554	2.89%
Mixed Beverage Tax NCDHHS	<u>2 357</u>	<u>.28%</u>	<u>2 197</u>	<u>.27%</u>
Total Taxes	<u>201 507</u>	<u>24.30%</u>	<u>198 638</u>	<u>24.38%</u>
<u>Net Sales</u>	627 533	75.70%	615 990	75.62%
<u>Deduct Cost of Sales</u>				
Cost of Liquor Sold	<u>412 479</u>	<u>49.75%</u>	<u>402 733</u>	<u>49.43%</u>
<u>Gross Profit of Sales</u>	<u>215 054</u>	<u>25.95%</u>	<u>213 257</u>	<u>26.19%</u>
<u>Deduct Operating Expenses</u>				
Store Expenses	112 248	13.54%	138 172	16.96%
Administrative Expenses	48 362	5.83%	8 076	.99%
Depreciation Expenses	<u>3 768</u>	<u>.45%</u>	<u>3 974</u>	<u>.49%</u>
Total Operating Expenses	<u>164 378</u>	<u>19.82%</u>	<u>150 222</u>	<u>18.44%</u>
<u>Income From Operations</u>	\$ 50 676	6.13%	\$ 63 035	7.75%

The accompanying notes are an integral part of the financial statements.

County of Hyde ABC Board
(A Component Unit of the County of Hyde)
Statements of Revenues, Expenses and Changes in Net Position
For the Years Ended June 30, 2017
and June 30, 2016

	<u>2017</u>	<u>Percent</u>	<u>2016</u>	<u>Percent</u>
<u>Non-operating Revenues and Expenses</u>				
Interest Income	\$ 156	.02%	\$ 17	-
Miscellaneous Income	721	.08%	432	.05%
Gain on Sale of Assets	-	-	-	-
Total Non-operating Revenues (Expenses)	<u>877</u>	<u>.10%</u>	<u>449</u>	<u>.05%</u>
<u>Change in Net Position Before Distributions</u>	51 553	6.23%	63484	7.80%
<u>Deduct</u>				
Law Enforcement	1 456	.18%	2 049	.25%
Alcohol Education	<u>2 039</u>	<u>.25%</u>	<u>2 867</u>	<u>.35%</u>
<u>Change in Net Position Before Profit Distributions</u>	<u>48 058</u>	<u>5.80%</u>	<u>58 568</u>	<u>7.20%</u>
<u>Profit Distributions</u>				
County	22 430		-	
Cities and Towns	<u>-</u>		<u>-</u>	
Total Profit Distributions	<u>22 430</u>		<u>-</u>	
<u>Change in Net Position</u>	<u>25 628</u>		<u>58 568</u>	
<u>Total Net Position, Previously Reported</u>	105 854		47 286	
Restatement	<u>2 425</u>		<u>-</u>	
<u>Total Net Position, Restated</u>	<u>108 279</u>		<u>47 286</u>	
<u>Net Position, End of Year</u>	<u>\$ 133 907</u>		<u>\$ 105 854</u>	

The accompanying notes are an integral part of the financial statements.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 6, 2017
Presenter: Justin Gibbs, Emergency Services Director
Attachment: No

ITEM TITLE: INCIDENT MANAGEMENT TEAM UPDATE

SUMMARY: Hyde County Emergency Services Director, Justin Gibbs, will present update on his deployment to Puerto Rico on Tuesday, October 10, 2017. The deployment was for two weeks.

North Carolina Emergency Management officials put together a team of highly qualified individuals to help coordinate relief for disaster stricken Puerto Rico.

Justin served as a planning section chief supporting the Puerto Rico Emergency Management Zone 1 (San Juan) Emergency Operations Center. The team assisted with the management, direction, control, and coordination of response and recovery actions with local, state/territorial, and federal levels of government.

RECOMMEND: Receive update.

Motion Made By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: November 6, 2017
Presenter: Cathy Davison, Executive Director, Albemarle Commission
Attachments: NO

ITEM TITLE: ALBEMARLE COMMISSION PRESENTATION

SUMMARY: Cathy Davison, Executive Director of the Albemarle Commission will make a presentation in regard to office space alternatives to house Albemarle Commission staff and functions.

RECOMMEND: LISTEN AND DISCUSS

Motion Made By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: November 6, 2017
Presenter: County Manager Bill Rich
Attachment: No

ITEM TITLE: EMPLOYEE/VOLUNTEER/FRIEND OF THE MONTH

SUMMARY: Manager Bill Rich will announce the Employee, Volunteer and/or Friend of the County.

RECOMMEND: Congratulations.

Motion Made By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: November 6, 2017
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens.

Comments should be kept to (3) minutes and directed to the entire Board, not just one individual Commissioner, staff member or to a member of the audience.

Time for one person cannot be used by another person.

Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

RECOMMEND: Receive comments.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: November 6, 2017
Presenter: Kris Cahoon Noble
Attachments: RESOLUTION TO APPLY FOR PEDESTRIAN PLANNING GRANT FUNDS

ITEM TITLE: RESOLUTION TO APPLY FOR PEDESTRIAN PLANNING GRANT

SUMMARY: Hyde County intends to apply for Pedestrian Planning Grant funds to address the current foot traffic in Ocracoke Village and the expected increase in foot traffic due to the passenger ferry project.

The NCDOT Division of Bicycle and Pedestrian Transportation and the Transportation Planning Branch created an annual matching grant program – the Bicycle and Pedestrian Planning Grant Initiative – to encourage municipalities to develop comprehensive bicycle plans and pedestrian plans. This program was initiated in January 2004 and is currently administered through NCDOT-DBPT. The Planning Grant Initiative has been successful in its fourteen years - since 2004, 183 planning grants have been awarded. To date, a total of approximately \$5.0 million has been allocated to 181 municipalities and two counties through this grant program.

This is a 20% grant match project with an expected total cost of \$40,000 yielding a total cash commitment by Hyde County in the amount of \$8,000. Grant awards are announced in March 2018 with a commitment needed within 6 months of award meaning the monetary commitment can come from the FY 2018-19 budget year.

RECOMMEND:

REVIEW, DISCUSS, APPROVE.

Motion Made By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Board of Commissioners

Earl Pugh, Jr., Chair
Barry Swindell, Vice-Chair
Benjamin Simmons, III
Tom Pahl
Dick Tunnell

COUNTY OF HYDE

30 Oyster Creek Road
PO Box 188
SWAN QUARTER, NORTH CAROLINA 27885
252-926-4400
252-926-3701 Fax

Bill Rich
County Manager

Fred Holscher
County Attorney

Lois Stotesberry, CMC, NCCCC
Clerk to the Board



RESOLUTION PEDESTRIAN PLANNING GRANT APPLICATION

WHEREAS, the County of Hyde recognizes that a pedestrian planning grant would greatly benefit the village of Ocracoke given the generous amount of summer foot traffic that currently exists;

WHEREAS, foot traffic is expected to greatly increase after the operation of the NC DOT passenger ferry project begins in June 2018;

WHEREAS, existing sidewalks and pedestrian right of ways are insufficient to meet the needs of the summer tourist population with an expected increase in that population;

WHEREAS, the island is heavily populated by pedestrians traveling in large groups many of which are children moving around the island with cyclists, golf carts and motorists traveling throughout the village;

WHEREAS, a sidewalk or other pedestrian path would provide a safe and environmentally friendly means of travel on the island;

WHEREAS, Hyde County finds it in the best interest of the citizens of Ocracoke, that a grant application for the North Carolina Department of Transportation Pedestrian Planning funds be submitted for the year 2018.

NOW, THEREFORE BE IT RESOLVED THAT, the Hyde County Board of Commissioners approves submission of a Grant Application for Pedestrian Planning Grnat Funds to the North Carolina Department of Transportation.

Adopted by the Hyde County Board of Commissioners, this the _____ day of

_____, 2017.

Earl D. Pugh, Jr., Chairman
Hyde County Board of Commissioners

Attest:

Lois Stotesberry, Clerk to the Board
Hyde County Board of Commissioners

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 6, 2017
Presenter: County Manager Bill Rich
Attachment: Yes

ITEM TITLE: APPOINTMENT TO ENGELHARD SANITARY DISTRICT BOARD

SUMMARY: Engelhard Sanitary District (ESD) Chairman Tony Spencer requests appointment of Mr. Laverne Fulford to complete the term of Joe Frank Sadler who resigned.

RECOMMEND: Appointment.

Motion Made By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Lois Stotesberry

From: Bill Rich <brich@hydecountync.gov>
Sent: Tuesday, October 24, 2017 11:39 AM
To: Engelhard Sanitary District
Cc: Rosemary Johnson; Kris Noble; bacwmarshall@gmail.com; Earl Pugh, Jr.; Lois Stotesberry
Subject: Re: ESD Resignation

Thanks Tony I will make sure it's on the agenda for the November 6 BOC meeting

Sent from my iPhone

On Oct 24, 2017, at 11:31 AM, Engelhard Sanitary District <engsandist@gmail.com> wrote:

Bill,

Joe Frank Sadler has moved from within the Engelhard Sanitary District boundaries and has therefore resigned from the Board as of last week. In accordance with NCGS 130A, the ESD Board requests the County Commissioners to appoint a replacement for the remainder of his term, that being December 2018. The ESD Board would like to recommend Mr. Lavern Fulford of 95 Hill St for consideration, and Mr. Fulford has agreed to serve.

Respectfully,

Tony Spencer, Chair

cc: Lavern Fulford
PO Box 353
Engelhard, NC 27824

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 6, 2017
Presenter: Assistant County Manager Kris Noble
Attachment: No

ITEM TITLE: HYDE COUNTY NURSING HOME
COMMUNITY ADVOSORY COMMITTEE

SUMMARY: Brandi Jordan, MSW, Regional Long Term Care Ombudsman, Albemarle Commission, Area Agency on Aging, requests re-appointment of four members to the Hyde County Nursing Home Community Advisory Committee.

<u>Members</u>	<u>Position</u>	<u>Term Expiration</u>
Linda Flowers	Chair	07-07-2017
Frances House	Secretary	07-07-2017
Jan Moore	Member	10-02-2017
Glen Credle	Member	10-02-2017
Karen Meekins	Member	03-07-2019

RECOMMEND: Re-appoint Linda Flowers, Frances House, Jan Moore and Glen Credle to serve three-year terms on the Hyde County Nursing Home Community Advisory Committee.

Motion Made By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: 11/6/2017
Presenter: Daniel Brinn
Attachment: Petition Letter
NCGS 153A (FIRST THREE PAGES)

ITEM TITLE: Petition for the Formation of a New Service District in Slocum

SUMMARY: The participants of the Slocum Drainage Partnership, a voluntary entity whose membership represent many landowners and producers within the Slocum watershed formally asks the county to begin working towards the formation of a service district to provide operation and maintenance of drainage infrastructure in Slocum in perpetuity.

RECOMMEND: THE COMMISSIONERS FORMALLY CONSIDER THE CREATION OF A SERVICE DISTRICT IN SLOCUM AND SANCTION THE DEVELOPEMNT OF A REPORT TO SATISFY NCGS 153A-302(A, A1, B) FOR THEIR REVIEW.

Motion Made By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.
☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ Tom Pahl

Petition for the Formation of a Service District

Slocum Drainage

Dear Commissioners,

The Slocum Drainage Partnership was established in the late 1950's to serve an area consisting of some 1700 acres in total. A dike was constructed and pumping facilities were installed. Since its foundation, Slocum Drainage has been supported by annual voluntary contributions from landowners and producers within the dike. Operation and maintenance/improvement of the infrastructure has continued to benefit all properties within the watershed.

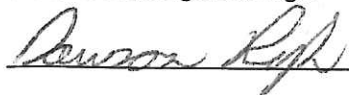
At a recent meeting of the partnership, concerns over future maintenance and operation of the facilities were discussed at length. There was overwhelming support to work towards the formation of an official entity charged with perpetual operation of the Slocum Drainage infrastructure. It was determined that the most advantageous organizational structure would be the Formation of a Service District under North Carolina General Statute 153A Article 16.

Under NCGS 153-301(a)8 a County within the state of North Carolina is vested with the authority to form a Service District for the purpose of Watershed Improvements. The advantages of the establishment of such a district would be three fold.

1. The District would provide a structure under which assessments could be collected rather than voluntarily donated.
2. An official entity would be better positioned to acquire public and private funds, including loans or grants for capital improvements.
3. The District would be better positioned in the event of a disaster to respond and seek assistance from state and federal entities including FEMA.

It is the desire of the participants of the Slocum Drainage Partnership that the Commissioners of the County of Hyde work to establish the future Slocum Service District through the process defined under NCGS 153A-302.

Slocum Drainage Manager



Date 10/31/17

Dawson Pugh

Article 16.

County Service Districts; County Research and Production Service Districts; County Economic Development and Training Districts.

Part 1. County Service Districts.

§ 153A-300. Title; effective date.

This Article may be cited as "The County Service District Act of 1973," and is enacted pursuant to Article V, Sec. 2(4) of the Constitution of North Carolina, effective July 1, 1973. (1973, c. 489, s. 1; c. 822, s. 2.)

§ 153A-301. Purposes for which districts may be established.

(a) The board of commissioners of any county may define any number of service districts in order to finance, provide, or maintain for the districts one or more of the following services, facilities and functions in addition to or to a greater extent than those financed, provided or maintained for the entire county:

- (1) Beach erosion control and flood and hurricane protection works.
- (2) Fire protection.
- (3) Recreation.
- (4) Sewage collection and disposal systems of all types, including septic tank systems or other on-site collection or disposal facilities or systems.
- (5) Solid waste collection and disposal systems.
- (6) Water supply and distribution systems.
- (7) Ambulance and rescue.
- (8) Watershed improvement projects, including but not limited to watershed improvement projects as defined in Chapter 139 of the General Statutes; drainage projects, including but not limited to the drainage projects provided for by Chapter 156 of the General Statutes; and water resources development projects, including but not limited to the federal water resources development projects provided for by Article 21 of Chapter 143 of the General Statutes.
- (9) Cemeteries.
- (10) Law enforcement if all of the following apply:
 - a. The population of the county is (i) over 900,000 according to the most recent federal decennial census, and (ii) less than ten percent (10%) of the population of the county is in an unincorporated area according to the most recent federal decennial census.
 - b. The county has an interlocal agreement or agreements with a municipality or municipalities for the provision of law enforcement services in the unincorporated area of the county.
 - c. Repealed by Session Laws 2008-134, s. 76(c), effective July 28, 2008.
- (11) Services permitted under Article 24 of this Chapter if the district is subject to G.S. 153A-472.1.

(b) The General Assembly finds that coastal-area counties have a special problem with lack of maintenance of platted rights-of-way, resulting in ungraded sand travelways deviating from the original rights-of-way and encroaching on private property, and such cartways exhibit poor drainage and are blocked by junk automobiles.

(c) To address the problem described in subsection (b), the board of commissioners of any coastal-area county as defined by G.S. 113A-103(2) may define any number of service districts in order to finance, provide, or maintain for the districts one or more of the following services, facilities and functions in addition to or to a greater extent than those financed, provided or maintained for the entire county:

- (1) Removal of junk automobiles; and
- (2) Street maintenance.

(d) The board of commissioners of a county that contains a protected mountain ridge, as defined by G.S. 113A-206(6), may define any number of service districts, composed of subdivision lots within one or more contiguous subdivisions that are served by common public roads, to finance for the district the maintenance of such public roads that are either located in the district or provide access to some or all lots in the district from a State road, where some portion of those roads is not subject to compliance with the minimum standards of the Board of Transportation set forth in G.S. 136-102.6. The service district or districts created shall include only subdivision lots within the subdivision, and one or more additional contiguous subdivisions, where the property

owners' association, whose purpose is to represent these subdivision lots, agrees to be included in the service district. For subdivision lots in an additional contiguous subdivision or for other adjacent or contiguous property to be annexed according to G.S. 153A-303, the property owners' association representing the subdivision or property to be annexed must approve the annexation. For the purposes of this subsection: (i) "subdivision lots" are defined as either separate tracts appearing of record upon a recorded plat, or other lots, building sites, or divisions of land for sale or building development for residential purposes; and (ii) "public roads" are defined as roads that are in actual open use as public vehicular areas, or dedicated or offered for dedication to the public use as a road, highway, street, or avenue, by a deed, grant, map, or plat, and that have been constructed and are in use by the public, but that are not currently being maintained by any public authority.

(e) The board of commissioners of a county that adjoins or contains a lake, river, or tributary of a river or lake that has an identified noxious aquatic weed problem may define any number of noxious aquatic weed control service districts composed of property that is contiguous to the water or that provides direct access to the water through a shared, certified access site to the water. As used in this subsection, the term "noxious aquatic weed" is any plant organism identified by the Secretary of Environmental Quality under G.S. 113A-222 or regulated as a plant pest by the Commissioner of Agriculture under Article 36 of Chapter 106 of the General Statutes. (1973, c. 489, s. 1; c. 822, s. 2; c. 1375; 1979, c. 595, s. 1; c. 619, s. 6; 1983 (Reg. Sess., 1984), c. 1078, s. 1; 1989, c. 620; 1993, c. 378, s. 1; 1995, c. 354, s. 1; c. 434, s. 1; 1997-456, s. 24; 2005-433, s. 10(b); 2005-440, s. 1; 2008-134, s. 76(c); 2011-100, s. 1; 2015-241, s. 14.30(v).)

§ 153A-302. Definition of service districts.

(a) Standards. - In determining whether to establish a proposed service district, the board of commissioners shall consider all of the following:

- (1) The resident or seasonal population and population density of the proposed district.
- (2) The appraised value of property subject to taxation in the proposed district.
- (3) The present tax rates of the county and any cities or special districts in which the district or any portion thereof is located.
- (4) The ability of the proposed district to sustain the additional taxes necessary to provide the services planned for the district.
- (5) If it is proposed to furnish water, sewer, or solid waste collection services in the district, the probable net revenues of the projects to be financed and the extent to which the services will be self-supporting.
- (6) Any other matters that the commissioners believe to have a bearing on whether the district should be established.

(a1) Findings. - The board of commissioners may establish a service district if, upon the information and evidence it receives, the board finds that all of the following apply:

- (1) There is a demonstrable need for providing in the district one or more of the services listed in G.S. 153A-301.
- (2) It is impossible or impracticable to provide those services on a countywide basis.
- (3) It is economically feasible to provide the proposed services in the district without unreasonable or burdensome annual tax levies.
- (4) There is a demonstrable demand for the proposed services by persons residing in the district.

Territory lying within the corporate limits of a city or sanitary district may not be included unless the governing body of the city or sanitary district agrees by resolution to such inclusion.

(b) Report. - Before the public hearing required by subsection (c), the board of commissioners shall cause to be prepared a report containing:

- (1) A map of the proposed district, showing its proposed boundaries;
- (2) A statement showing that the proposed district meets the standards set out in subsection (a); and
- (3) A plan for providing one or more of the services listed in G.S. 153A-301 to the district.

The report shall be available for public inspection in the office of the clerk to the board for at least four weeks before the date of the public hearing.

(c) Hearing and Notice. - The board of commissioners shall hold a public hearing before adopting any resolution defining a new service district under this section. Notice of the hearing shall state the date, hour, and place of the hearing and its subject, and shall include a map of the proposed district and a statement that the

report required by subsection (b) is available for public inspection in the office of the clerk to the board. The notice shall be published at least once not less than one week before the date of the hearing. In addition, it shall be mailed at least four weeks before the date of the hearing by any class of U.S. mail which is fully prepaid to the owners as shown by the county tax records as of the preceding January 1 (and at the address shown thereon) of all property located within the proposed district. The person designated by the board to mail the notice shall certify to the board that the mailing has been completed and his certificate is conclusive in the absence of fraud.

(d) **Effective Date.** - The resolution defining a service district shall take effect at the beginning of a fiscal year commencing after its passage, as determined by the board of commissioners.

(e) **Exceptions For Countywide District.** - The following requirements do not apply to a board of commissioners that proposes to create a law enforcement service district pursuant to G.S. 153A-301(a)(10) that covers the entire unincorporated area of the county:

- (1) The requirement that the district cannot be created unless the board makes the finding in subdivision (a1)(2) of this section.
- (2) The requirement in subsection (c) of this section to notify each property owner by mail, if the board publishes a notice of its proposal to establish the district, once a week for four successive weeks before the date of the hearing required by that subsection.

(f) **Exceptions for Article 24 District.** - The following requirements do not apply to a board of commissioners that proposes to create a service district pursuant to G.S. 153A-301(a)(11) that covers the entire unincorporated area of the county:

- (1) The requirement that the district cannot be created unless the board makes the finding in subdivision (a1)(2) of this section.
- (2) The requirement in subsection (c) of this section to notify each property owner by mail, if the board publishes a notice of its proposal to establish the district, once a week for two successive weeks before the date of the hearing required by that subsection. (1973, c. 489, s. 1; c. 822, s. 2; 1981, c. 53, s. 1; 1995, c. 354, s. 2; 2005-433, s. 10(c).)

§ 153A-303. Extension of service districts.

(a) **Standards.** - The board of commissioners may by resolution annex territory to any service district upon finding that:

- (1) The area to be annexed is contiguous to the district, with at least one eighth of the area's aggregate external boundary coincident with the existing boundary of the district; and
- (2) That the area to be annexed requires the services of the district.

(b) **Annexation by Petition.** - The board of commissioners may also by resolution extend by annexation the boundaries of any service district when one hundred percent (100%) of the real property owners of the area to be annexed have petitioned the board for annexation to the service district.

(c) Territory lying within the corporate limits of a city or sanitary district may not be annexed to a service district unless the governing body of the city or sanitary district agrees by resolution to such annexation.

(d) **Report.** - Before the public hearing required by subsection (e), the board shall cause to be prepared a report containing:

- (1) A map of the service district and the adjacent territory, showing the present and proposed boundaries of the district;
- (2) A statement showing that the area to be annexed meets the standards and requirements of subsections (a), (b), and (c); and
- (3) A plan for extending services to the area to be annexed.

The report shall be available for public inspection in the office of the clerk to the board for at least two weeks before the date of the public hearing.

(e) **Hearing and Notice.** - The board shall hold a public hearing before adopting any resolution extending the boundaries of a service district. Notice of the hearing shall state the date, hour and place of the hearing and its subject, and shall include a statement that the report required by subsection (d) is available for inspection in the office of the clerk to the board. The notice shall be published at least once not less than one week before the date of the hearing. In addition, the notice shall be mailed at least four weeks before the date of the hearing to the owners as shown by the county tax records as of the preceding January 1 of all property located within the area to be annexed. The notice may be mailed by any class of U.S. mail which is fully prepaid. The person